

## INDIRA GANDHI MEDICAL COLLEGE SHIMLA-171001.

No. HFW(MC-A)ICMR/(MRU)/LAB/2012-

Dated:

### ADVERTISEMENT

Applications are invited to fill up the following posts on co-terminus basis under the scheme entitled "Multi-Disciplinary Research Units (MRU) at Indira Gandhi Medical College, Shimla (HP) funded by ICMR/DHR New Delhi initially for a period of one year or completion/ winding-up of the Scheme/ Programme/ Project, whichever is earlier. The Scheme/ Programme/ Project may be extendable on the recommendation of the funding agency. The duly filled Applications along with testimonials are required to be submitting in original in the office of the undersigned on or before 20.06.2025 till 5.00 PM.

Sl. No.	Name of the Post	Number of post(s)	Duration	Age limit
1.	Lab Technician	1	One year	18 to 25 years
2.	Data Entry Operator-Grade-A	1	One year	18 to 30 year

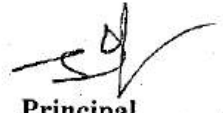
The educational qualification, remuneration, age criteria and other terms and conditions for fillings up these posts are at **Annexure-A**, which is available on the IGMC website [www.igmcshimla.edu.in](http://www.igmcshimla.edu.in) on **Recruitment Link**. The fee of **Rs. 200.00** from General Category and **Rs. 100.00** from Reserved Category is required to be submitted with application form in the shape of Demand Draft issued in the name of Principal, IGMC, and Shimla-1. The application form received without fee will be rejected straightway.

Endst. No. As above:

Copy forward to:-

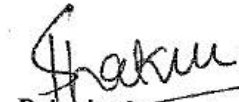
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1. The Director, Information and Public Relation Department, Himachal Pradesh, Shimla-171002 with the request to publish this advertisement/ notice in three reputed news papers (two Hindi and one English) please.
2. Dr. Jagdeep Thakur, Nodal Officer MRU-cum-Professor, Department of ENT, IGMC, Shimla for information and necessary action please.
3. Sh. Bhupesh Uniyal, I.T. Section, IGMC, Shimla for uploading this advertisement on the web site of this Institution.
4. Notice Board.

  
Principal,  
IGMC, Shimla-1.

Dated:

10-6-25

  
Principal,  
IGMC, Shimla-1.

**ANNEXURE-A****INDIRA GANDHI MEDICAL COLLEGE SHIMLA – 17001.**

**FILLING UP OF ONE POST OF LABORATORY TECHNICIAN AND ONE POST OF DATA ENTRY OPERATOR-Grade-A UNDER THE SCHEME ENTITLED “MULTI-DISCIPLINARY RESEARCH UNITS (MRU)” ESTABLISHED IN IGM, SHIMLA FUNDED BY ICMR/DHR, NEW DELHI (Last date 20.06.2025)**

The educational qualification, remuneration and other terms and conditions to fill up the following posts under above projects are as mentioned below:-

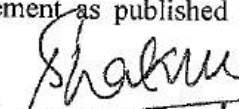
Sr. No.	Name of the post	Age Limit	No. of post	Educational Qualification (Essential)	Contractual salary (PM)
1.	Lab Technician	18 to 30 Years	1	<b><u>ESSENTIAL QUALIFICATION:</u></b> <ul style="list-style-type: none"><li>12<sup>th</sup> pass in Science subjects and two years diploma in Medical Laboratory Technology with two years field/laboratory experience.</li></ul> <b>OR</b> <ul style="list-style-type: none"><li>B.Sc. in Medical Laboratory Technology from recognized university/ Institute.</li><li>Candidate should be registered with the H.P. Para Medical Council.</li></ul> <b>Desirable:</b> Experience of working in Research/Govt. Lab/National Lab.	Rs. 20,000.00 + HRA
2.	Data Entry Operator (Grade-A)	18 to 30 years	1	<b><u>ESSENTIAL QUALIFICATION:</u></b> <ul style="list-style-type: none"><li>12<sup>th</sup> Passed in science stream from recognized board with DOEACC “O” Level/ one year diploma in computer application/science <sup>computer</sup> from any recognized University/ Govt. Institute.</li></ul> <b>Or</b> <ul style="list-style-type: none"><li>Graduation from any recognized University with One Year Post Graduate Diploma (PGDCA) in Computer Application from any recognized University/Institute.</li></ul> <b>Or</b> <ul style="list-style-type: none"><li>Bachelor’s Degree in Computer Application /IT/Computer Science from a recognized Organization.</li></ul> <b>Or</b> <ul style="list-style-type: none"><li>Master Degree in Computer Application /IT/Computer Science from a recognized</li></ul>	Rs. 20,000.00 Consolidated

				<p>Organization.</p> <p><b>ESSENTIAL EXPERIENCE:</b></p> <ul style="list-style-type: none"> <li>Minimum one year of working experience in accounts, including maintaining account books, ledger books, cash books, and working with Tally software under any Government / Semi-Government / PSU / Registered Chartered Accountant / Account Firm.</li> </ul>	
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**TERMS & CONDITIONS FOR THE CONTRACT / CO-TERMINUS APPOINTMENT FOR THE ABOVE SAID POSTS ARE AS UNDER:-**

1. The candidate must be bonafied Himachali.
2. Age of the candidate shall be reconed as on 01.01.2025
3. The appointment is purely on Co-terminus basis (Fixed salary) for a period of one year. If the contract is not extended further, the same will lapse automatically without assigning any reason. The appointment can also be terminated at any time, on either side, by giving one month notice.
4. Age Relaxation will be given to reserved category candidates / ex-service man under the rules applicable. The age relaxation is also for Candidates working in Health Department in H.P. State.
5. The appointee shall perform the duties as assigned to him / her. The competent authority reserves the right to assign any duty as and when required. No extra / addition remuneration will be admissible in case of such assignment.
6. The appointee shall not be entitled to any benefit like provident funds, pension, gratuity, medical attendance treatment, seniority, promotion etc. or any other benefit available to the Govt. servant appointed on regular basis.
7. The candidate has no right for regularization as the posts are purely on co-terminus basis for specified period under the project/scheme.
8. The appointee shall be a whole time employee of IGMC Shimla and will not accept any other assignment, paid or otherwise and shall not engage him / her in a private practice of any kind during the period of contract.
9. The interested candidates shall have to apply at his /her own cost. IGMC, Shimla will not bear any expenses.

10. If any declaration given or information furnished by him / her proves false or if he /she are found to have will fully suppressed any material / information, he / she will be liable for removal from service and also such other action as the Institute may deem necessary.
11. The appointee shall not be entitled to avail any allowances/facilities being extended to the adhoc / regular / permanent employee of IGMC Shimla.
12. Interested Candidates may apply for the Post under reference in the prescribed application form available in the Institute website appending therewith copies of self attested certificate / testimonial i.e. (i) Matriculation certificate for age proof (ii) Relevant certificate with Mark sheet as well as higher qualification certificates with mark sheet and experience certificate if any. (iii) Himachali bonafied certificate (iv) Character certificate (v) one copy of pass-port size photograph. The incomplete Application forms / documents will be stand cancelled.
13. All educational qualification certificates shall be from a recognized Board/University.
14. All experience gained shall be preferably from a Govt. Organization and shall be counted after the date of completion of minimum/essential qualification.
15. Experience in the relevant field/area, as required for the study of the project concerned, will be considered.
16. The criteria of selection against this/these posts shall be on the basis of marks obtained in the essential qualification, higher qualification (if any) and having valid experience certificate issued from competent authority of the concern department/institute on department/institute letter head (if any) in health related project in relevant field under Govt./Semi Govt./PSU.
17. In case the performance of the candidate is found un-satisfactory, his/her services can be terminated with giving one month prior notice.
18. If any deficiency/administrative reasons are occurred, the advertisement as published earlier shall be cancelled and same is re-published after correctness.

  
Principal, 9/6/25  
IGMC, Shimla-1